

## Highgrove Municipal Advisory Council Meeting Minutes

**November 19, 2025, Start Time:** 6:00 p.m.

**Location:** Highgrove Community Library, 530 W. Center Street, Highgrove, CA 92507

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### 0.0 Call to Order and Pledge of Allegiance

The meeting was called to order at 6:00 p.m., followed by the Pledge of Allegiance.

### 1.0 Roll Call

**Present:** Anna Juárez Gallegos (Chair), Rosie Middleton (Vice Chair), Jeff Girod, Susan Meeks, and Nicholas Hinojosa

**Absent:** Cynthia Cruz (Secretary)

### 2.0 Approval of Minutes

September 24, 2025, Minutes approved, 4 Yes, 0 No's, 1 abstention by Board Member Jeff Girod

### 3.0 Update from the Office of Supervisor Jose Medina:

Araceli Ruiz, Senior Legislative Assistant, provided an update on behalf of the Office of Supervisor Jose Medina.

- The First District participated in community Trunk or Treat events held in October at the Highgrove Community Library and Highgrove Elementary School. Staff also participated in the 951 Market - Halloween Edition at the Highgrove Community Center.
- On November 13, 2025, Supervisor Jose Medina, Chief of Staff Emilio Ramirez, and Araceli Ruiz attended a tour of Highgrove Elementary School hosted by Principal Dean Deaver. Riverside Unified School District Superintendent Dr. Sonia Llamas and Trustee Noemi Hernandez Alexander also participated in the tour. In addition to the tour, the Supervisor introduced himself and answered questions from the fifth and sixth graders, in a school assembly.
- The Highgrove Community Improvement Project Survey deadline is November 30, 2025. Survey results and recommended next steps will be presented at the January 28, 2026, MAC meeting.
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- Keep Riverside Clean and Beautiful will host a community clean-up event in Highgrove in 2026. Details to come.
- A spay and neuter clinic is scheduled for December 4, 2025, at the Highgrove Library.

### 4.0 Community Updates

- **Senator Sabrina Cervantes' Office – Chyna Clark** - Not in attendance
- **Assemblymember Letticia Castillo's Office** – Not in attendance
- **County of Riverside Departments:**
  - Code Enforcement – Not in attendance
  - Transportation and Land Management Agency (TLMA) & Planning Department  
Director John Hildebrant provided an update on the Greystar Development Center Street Project and outlined the status of the planning process. Mr. Hildebrant also informed the Council that a comprehensive overview of land use designations for vacant parcels in Highgrove will be presented at the January MAC meeting. Additionally, an update regarding Spring Mountain Ranch Park will be provided at that time.

- Greystar Development James Melaugh presented an overview of a proposed residential development located at the southwest corner of Center Street and Highgrove Town Center Avenue. The proposed project encompasses approximately 7.95 acres and includes an estimated 280 conventional multifamily residential units consisting of one-, two-, and three-bedroom apartments across three four-story buildings. This presentation served as an introduction; a full project presentation is scheduled for the January MAC meeting. A schematic rendering handout was distributed to attendees.

## **5.0 Public Comments**

No public comments

## **6.0 Highgrove MAC Board Member Comments**

Board Members made the following comments:

- They would like to see a list of vacant parcels in Highgrove, including their respective land use designations, from the Planning Department. In addition to learning more about the process and what future development might be in the future.
- An update from the Riverside Unified School District (RUSD) regarding the status of the new Highgrove Elementary School. The board members are concerned that it's been too long since they have received an update and emphasized the need for an additional elementary school in Highgrove.
- An update on the status of construction for Spring Mountain Ranch Park.

## **7.0 Future Agenda Items**

The following items were identified for future agendas:

- Results of the Highgrove Community Improvement Projects Survey.
- RUSD update on new Highgrove Elementary School.
- University of California, Riverside Student Services discussion regarding speeding concerns in Highgrove.
- Land use designations and future development opportunities in Highgrove.
- AT&T cell towers update.

## **8.0 New Business**

Brown Act training was provided by Riverside County Counsel Minh Tran as mandatory training for Highgrove MAC Board Members. Chair Anna Juárez Gallegos and Secretary Cynthia Cruz were unable to attend and will be scheduled to complete the training at a future date.

## **Adjournment**

The meeting adjourned at 7:15 p.m.

**Next Meeting:** January 28, 2025, at 6:00 p.m. (Highgrove Community Library).